



# Camping And Outdoor Activity Application

## Instructions:

1. This application is **to be approved by the Group Commissioner** on behalf of any section planning to undertake any Camping or Outdoor Activity.

**Note: Do not use this form for non camping/outdoor activities (such as a tour of a building, visit to a seniors' home or a fundraiser such as Scout Popcorn).**

2. A separate form is to be used for each outing.
3. When the application and checklist have been completed and the Group **Commissioner** approves the event, they sign their approval on the bottom of this form.
4. Upon approval, a signed copy is forwarded along with the Camping/Outing plan and related permission forms (provided by the leader) to the **Administrative Centre** for filing. NOTE: For international camps, complete and include Scouts Canada's Tour Permit (See *B.P.&P.*, Section 20000 ).



# Scouts Canada Camping And Outdoor Activity Application

Application for the Camp or Outdoor Activity is made on behalf of the:

Colony     Pack     Troop     Company     Crew

Group: \_\_\_\_\_ Area: \_\_\_\_\_ Council: \_\_\_\_\_

Camp/Outing Date(s): \_\_\_\_\_ Duration of Outing: \_\_\_\_\_

Expected Attendance: Beavers: \_\_\_\_\_ Cubs: \_\_\_\_\_ Scouts: \_\_\_\_\_ Venturers: \_\_\_\_\_ Rovers: \_\_\_\_\_ Adults: \_\_\_\_\_

Scouter in Charge: \_\_\_\_\_ Phone: (Home): \_\_\_\_\_ (Work): \_\_\_\_\_

Home Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Leaders attending:**  
(attach list if insufficient space)

**Parent/Guardian's attending:**  
(attach list if insufficient space)

Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
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Name: \_\_\_\_\_  
Name: \_\_\_\_\_

**Volunteer Helper / Resource Person attending (attach list if insufficient space, check as per B.P.&P., Section 3001.2 for Screening Level Chart):**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ PRC verified:   
Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ PRC verified:   
Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ PRC verified:

**Location of Camp or Outing:**

Facility Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Description of Program:**

**Route Plan Including Campsites (if applicable):**

**Mode of Transportation:**  Vehicle  Bus  Train  Plane  Boat/Canoe  Bicycle  Hiking  Other: \_\_\_\_\_

**Distance to Travel:** \_\_\_\_\_

**Group **Commissioner** Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Scouts Canada Safety Checklist

**To be completed by the scouter in charge** of any section applying to go Camping or on an Outdoor Activity in accordance with Scouts Canada's Policies and Procedures.

**Directions:** Check off each box as the conditions are met. When all boxes are checked, sign the bottom of this form and pass it to the Group **Commissioner** for approval. The Checklist and Application, once approved by the Group **Commissioner**, is then submitted to the office of your Council Executive Director.

## First Aid/Emergency

- At least 1 adult present with First Aid certification and equipment/kit appropriate for outing. Where Scouts or Venturers are camping or participating in activities without adults present, at least one member present has appropriate first aid certification and appropriate equipment/kit for the camp/activity.
- Emergency Plan including communications and procedures developed.
- Level of risk associated with outing assessed and evaluated.
- Directions to nearest doctor or medical facility established.
- Scouts Canada Program Participant Enrolment Form or Application for Membership and Appointment of Volunteers form for each participant on hand.**
- Safe drinking water available or appropriate treatment device.
- Accident reporting/recording procedures and form.

## Planning and Program

- Scouts Canada's *By-Law, Policies and Procedures* are being followed.
- Activity meets needs of youth involved and is age-appropriate for the section.
- Applicable government (municipal, provincial and federal)** regulations complied with.
- Area being visited has been checked or researched for suitability.
- Appropriate personal hygiene planned for outing.
- Nutritional menu taking into account food allergies.
- All equipment in good repair and appropriate for outing.
- Proper consideration given to propriety for Co-ed camps/outings.

## Communication

- Parents/Guardians have been appropriately briefed regarding the nature of the activities, the preparation required and potential risk associated with the activity.
- Group Committee notified and approves of activity.
- Scouts Canada Parent/Guardian Consent Form* on hand for each youth attending (for Category Three activities or Out-of-Country Travel only).

**NOTE: A camping/outing plan including: route, timetable, destination, list of participants, description of the event, sketch map and directions for locating the group has been provided with this Activity Application to the Group **Commissioner**, and upon approval, to the office of your Council Executive Director.**

## Training

- At least one adult has the necessary skills and training appropriate for the outing.
- Where Scouts or Venturers are camping or participating in activities without adults present, at least one member present has the necessary skills and training appropriate for the outing.
- Youth have received appropriate training/preparation for the outing.

**Scouter in Charge, Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_